# June 2019

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BIW Pay Periods</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5/19-6/1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6/2-6/15</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6/16-6/29</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6/30-7/13</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Monday**
- Payroll Processing Begins – Time Admin (TA) starts running, Edit Reports begin, and View Gross Pay (VGP) available
- Final Approval – All T&L hours to be approved
- Confirm – Final Calc and final T&L Load
- Approval Lockout – No access to Approve Payable Time until confirm is complete

**3**
- **BIW** Payroll Processing Begins (PPE 6/1/19)

**4**
- **BIW** Final Approval & Parking/Dining Deduction Deadline (PPE 6/1/19)

**5**
- Approval Lockout – Noon*

**6**
- Approval Lockout – All Day*
- **BIW** Confirm – Noon (PPE 6/1/19)

**7**
- MON ePAF & PSHUP Deadline (PPE 6/30/19)
- EDR Review (BIW)

**10**
- MON Payroll Processing Begins; Parking/Dining Deduction Deadline (PPE 6/30/19)

**11**
- **MON** Final Approval (PPE 6/30/19)

**12**
- Approval Lockout – Noon*
- **BIW** Pay Day (PPE 6/1/19)

**13**
- Approval Lockout – All Day*
- **MON** Confirm – Noon (PPE 6/30/19)

**14**
- Submit BIW PPE 6/15/19 Timesheets
- **BIW** PSHUP & General Deduction Deadline (PPE 6/15/19)
- EDR Review (MON)

**17**
- **BIW** Payroll Processing Begins (PPE 6/15/19)

**18**
- **BIW** Final Approval & Parking/Dining Deduction Deadline (PPE 6/15/19)

**19**
- Approval Lockout – Noon*

**20**
- Approval Lockout – All Day*
- **BIW** Confirm – Noon (PPE 6/15/19)

**21**
- EDR Review (BIW)

**24**

**25**

**26**
- **BIW** Pay Day (PPE 6/15/19)

**27**

**28**
- Submit BIW PPE 6/29/19 Timesheets
- **BIW** PSHUP & General Deduction Deadline (PPE 6/29/19)
- **MON** Pay Day (PPE 6/30/19)