

Monday	Tuesday	Wednesday	Thursday	Friday
<b>Payroll Processing Begins</b> – Time Admin (TA) starts running, Edit Reports begin, and View Gross Pay (VGP) available <b>Final Approval</b> – All T&L hours to be approved <b>Confirm</b> – Final Calc and final T&L Load <b>Approval Lockout</b> – No access to Approve Payable Time until confirm is complete				
<h1>August 2019</h1>			<b>Off-Cycle Payment Processing Days: Monday and Wednesday Each Week</b>	
<b>BIW Pay Periods</b> 7/28-8/10 8/11-8/24 8/25-9/7			<b>1</b> Approval Lockout – All Day*  <b>BIW</b> Confirm – Noon (PPE 7/27/19)	<b>2</b> <i>EDR Review (BIW)</i>
<b>5</b>	<b>6</b>	<b>7</b>  <b>BIW</b> Pay Day (PPE 7/27/19)	<b>8</b>	<b>9</b>  Submit BIW PPE 8/10/19 Timesheets <b>BIW</b> PSHUP & General Deduction Deadline (PPE 8/10/19)
<b>12</b> <b>BIW</b> Payroll Processing Begins (PPE 8/10/19)	<b>13</b> <b>BIW</b> Final Approval & Parking/Dining Deduction Deadline (PPE 8/10/19)	<b>14</b> Approval Lockout – Noon*	<b>15</b> Approval Lockout – All Day*  <b>BIW</b> Confirm – Noon (PPE 8/10/19)	<b>16</b> <b>MON</b> ePAF & PSHUP Deadline (PPE 8/31/19)  <i>EDR Review (BIW)</i>
<b>19</b> <b>MON</b> Payroll Processing Begins; Parking/Dining Deduction Deadline (PPE 8/31/19)	<b>20</b> <b>MON</b> Final Approval (PPE 8/31/19)	<b>21</b> Approval Lockout – Noon*  <b>BIW</b> Pay Day (PPE 8/10/19)	<b>22</b> Approval Lockout – All Day*  <b>MON</b> Confirm – Noon (PPE 8/31/19)	<b>23</b>  Submit BIW PPE 8/24/19 Timesheets <b>BIW</b> PSHUP & General Deduction Deadline (PPE 8/24/19)  <i>EDR Review (MON)</i>
<b>26</b> <b>BIW</b> Payroll Processing Begins (PPE 8/24/19)	<b>27</b> <b>BIW</b> Final Approval & Parking/Dining Deduction Deadline (PPE 8/24/19)	<b>28</b> Approval Lockout – Noon*	<b>29</b> Approval Lockout – All Day*  <b>BIW</b> Confirm – Noon (PPE 8/24/19)	<b>30</b>  <b>MON</b> Pay Day (PPE 8/31/19)  <i>EDR Review (BIW)</i>