<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td><strong>BIW Pay Periods</strong>&lt;br&gt;4/26 – 5/9&lt;br&gt;5/10 – 5/23&lt;br&gt;5/24 – 6/6</td>
<td><strong>Monthly Paid Hourly Reporting Period</strong>&lt;br&gt;4/19 – 5/16</td>
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<td><strong>On-Line Check Writing Days:</strong>&lt;br&gt;4, 6, 8, 11, 12, 18, 19, 22, 26, 27</td>
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<tr>
<td><strong>BIW</strong> – VGP Available&lt;br&gt;BIW - Edit Reports Begin (PPE 5/9/15)</td>
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<tr>
<td><strong>MON</strong> – Final Approval (PPE 5/31/15)&lt;br&gt;MON – VGP Available</td>
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<tr>
<td><strong>HOLIDAY</strong>&lt;br&gt;(MEMORIAL DAY)</td>
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**VGP** – View Gross Pay  
**Final Approval** – All T&L hours to be approved  
**Confirm** – Final Calc and final T&L Load  
**Approval Lockout** – No access to Approve Payable Time until confirm is complete  

1. **BIW** PAF to HR deadline (PPE 5/9/15)  
   *EDR Review (BIW)*  

2. Submit BIW PPE 5/9 Timesheets  
   **BIW** Non-feeder deduction deadline (PPE 5/9/15)  

3. **BIW** Final approval and Deduct feeder deadline (PPE 5/9/15)  
4. **BIW** Pay Day PPE (4/25/15)  
5. **BIW** Pay Day PPE (5/9/15)  
6. **BIW** – Final approval and Deduct feeder deadline (PPE 5/9/15)  
7. Approval lockout – noon*
8. Approval lockout – all day*  
   **BIW** Confirm - noon (PPE 5/9/15)  
9. **BIW** – Final approval and Deduct feeder deadline (PPE 5/23/15)  
10. Approval lockout – noon*  
11. Approval lockout – all day*  
   **BIW** Confirm - noon (PPE 5/23/15)  
12. **BIW** – final approval and Deduct feeder deadline (PPE 5/9/15)  
13. Approval lockout – noon*  
14. Approval lockout – all day*  
   **BIW** Confirm - noon (PPE 5/9/15)  
15. **BIW** – Final approval and Deduct feeder deadline (PPE 5/23/15)  
16. Approval lockout – noon*  
17. Approval lockout – all day*  
   **BIW** Confirm - noon (PPE 5/23/15)  
18. Approval lockout – noon*  
19. Approval lockout – all day*  
   **BIW** Confirm - noon (PPE 5/23/15)  
20. **BIW** – VGP Available  
21. **BIW** – VGP Available  
22. **BIW** – VGP Available  
23. **BIW** – VGP Available  
24. **BIW** – VGP Available  
25. **BIW** – VGP Available  
26. **BIW** – VGP Available  
27. **BIW** – VGP Available  
28. **BIW** – VGP Available  
29. **BIW** – VGP Available  
30. **BIW** – VGP Available  
31. **BIW** – VGP Available