

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Payroll Processing Begins – Time Admin (TA) starts running, Edit Reports begin, and View Gross Pay (VGP) available Final Approval – All T&L hours to be approved Confirm – Final Calc and final T&L Load Approval Lockout – No access to Approve Payable Time until confirm is complete</p>				
<h1>September 2017</h1>			<p>Off-Cycle Payment Processing Days: 5, 6, 8, 11, 12, 18, 20, 25, 26</p>	
September BIW Pay Periods 8/27-9/9 9/10-9/23 9/24-10/7				1 <i>EDR Review (BIW)</i>
4 Holiday (Labor Day)	5	6 BIW Pay Day (PPE 8/26/17)	7	8 Submit BIW PPE 9/9/17 Timesheets BIW PSHUP & Non-Feeder Deduction Deadline (PPE 9/9/17)
11 BIW Payroll Processing Begins (PPE 9/9/17)	12 BIW Final Approval & Deduct Feeder Deadline (PPE 9/9/17)	13 Approval Lockout – Noon*	14 Approval Lockout – All Day* BIW Confirm – Noon (PPE 9/9/17)	15 <i>EDR Review (BIW)</i>
18 MON Payroll Processing Begins and PSHUP Deadline (PPE 9/30/17)	19 MON Deduction Feeder Deadline and Final Approval (PPE 9/30/17)	20 Approval Lockout – Noon* BIW Pay Day (PPE 9/9/17)	21 Approval Lockout – All Day* MON Confirm – Noon (PPE 9/30/17)	22 Submit BIW PPE 9/23/17 Timesheets BIW PSHUP & Non-Feeder Deduction Deadline (PPE 9/23/17) <i>EDR Review (MON)</i>
25 BIW Payroll Processing Begins (PPE 9/23/17)	26 BIW Final Approval & Deduct Feeder Deadline (PPE 9/23/17)	27 Approval Lockout – Noon*	28 Approval Lockout – All Day* BIW Confirm – Noon (PPE 9/23/17)	29 MON Pay Day (PPE 9/30/17) <i>EDR Review (BIW)</i>