Subjects:

FW: Notice of Intent to Retire - Updated for change in proof of age requirements

To:

Zimmerman, Chris M.

Sent: Thursday, September 18, 2014 9:37 AM

FW: Notice of Intent to Retire - Updated for change in proof of age requirements

All benefit eligible employees must select and submit a medical plan choice or waive the medical plan coverage during annual enrollment this year, even if you have previously waived coverage. Visit http://umurl.us/2015AE for more information.
From: Fetrow, Alissa
Sent: Tuesday, September 9, 2014 11:02 AM
To: Campbell, Sherry; Frantz, Mary M.; Harrison, Stephanie R.; Jacobson, Jacqueline R.; Nelson, Claudia L.; Noel, Tammy W.; Salter, Lisa; Turner, Laura L.; Weaver, Holly M.; Wilkerson, Misty L.; Baker, Jessica A.; Engle, Judith R.; Eskew, Linda; Gallup, Renetta J.; Hathman, Kelli M.; Jones, Lindsey Lee; Kostal, Larae; Lyman, Carissa J.; Marlett, Nichole R.; Mitchell, Aaron B.; Swisher, George A; Westbrook, Joann; Stahl, Ted; Hudgens, Connie J.; Cover, Cindy; Gleason, Debbi A.; McKenzie, Amy; Escott, Stephanie L.; Lerche, Anne
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All:

The Notice of Intent form and instructions have been modified to reflect the change to our requirements for proof of age documents retirement effective immediately. We will continue to ask for marriage certificates, death certificates and divorce decrees (first page and signature pages). We will accept certified paper, fax or scanned copies for the required documents as in the past or a copy of proof from an appropriate online county or state public records resource such as online sites for a county Recorder, state Vital Records department or public court records. Employees will still need to take the step to access the public site and generate a copy of the needed document. I have attached a sample of proof of a recorded marriage from the Boone County Recorder’s site for your reference.

You will notice a field modification to request the name and date of birth for the spouse or designated beneficiary so we have the information necessary to calculate the Joint Annuitant portion of the calculation without going back to the employee in case the information is not already in People Soft.

Please let me know if you have any questions or comments.

Thank you,

Lisa

Lisa Fetrow, MBA
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This year is different - Action Required: Annual Enrollment October 20-31, 2014
All benefit eligible employees must select and submit a medical plan choice or waive the medical plan coverage during annual enrollment this year, even if you have previously waived coverage. Visit http://umurl.us/2015AE for more information.

Retiree Annual Enrollment November 3-14, 2014: Retirees are not required to make an active choice for 2015