2015 Training Conference Course Offerings

1. Acrobat Forms
2. Aging Parents - Agencies that can help
3. Aging Parents - Dealing with the Physical Limitations
4. BPPM 2:005 - Department Fiscal Oversight Checklist
5. Chair Yoga
6. Citizen’s Response to an Active Threat
7. Civility
8. Conflict of Interest
9. Demystifying Disability: Disability Inclusion at Mizzou
10. Email Etiquette
11. Facilitate Emotional Intelligence in Children
12. Fair and Effective Discipline
13. FERPA
15. Fuel Your Day With Superfoods
16. Getting Things Done
17. Goal Setting
18. Growth Mindset
19. Human Research Compliance Made Easy
20. International Students at MU
21. Interviewing and Selecting Employees
22. Intro to Box
23. iPad
24. Make Money Count - Take Control of Your Finances
25. Mentoring Student Employees
26. Mindful Approach to Conflict
27. Mindful Eating
28. Mindfulness to Boost Productivity
29. myLearn Demonstration
30. myPerformance
31. Navigating vs Negotiation: Dealing with and Recognizing Microaggressions
32. Networking - Departmental Staff Advisory Councils
33. Non-Resident Taxation
34. Optimizing Image Size for Publications
35. Payroll Reconciliation (outside of T&L)
36. Records Management
37. Retirement - It’s Getting Close (both days)
38. Retirement by Design
39. Retirement Roundtable
40. Rock That Interview
41. So, You Like to Sing
42. Successful Thinking
43. Time and Labor I
44. Time and Labor II
45. Title IX
46. True Colors
47. Unconscious Bias in the Workplace
48. Understanding Creativity
49. Visio
50. We’re Off to See the Wizard - Contract Processing at Mizzou
51. What is a Gift and How to Process It
52. Women in Leadership: Competencies that Matter
53. Workstation Ergonomics
54. Yoga with Lisa